

AFFIDAVIT

I _____ Son/Daughter/Wife of Shri/Smt. _____
_____ presently residing at Flat No. _____
Sec. _____ do hereby state and undertake
as under :

1. That the Central Government Employees Welfare Housing Organisation had allotted Flat No. _____ in Block No. _____ at _____ Floor to me on _____.
2. That the original Allotment Letter and Possession slip has been misplaced somewhere and has not been traced out inspite of my best efforts.
3. That the second copy of Allotment Letter and Possession slip may kindly be issued for my record.
4. That I do hereby undertake that the allotment letter will not be misused for any extraneous purpose.
5. That the Original Allotment letter will not be misutilised and if traced out, the same will be deposited with the Central Government Employees Welfare Housing Organisation immediately.
6. That I have not sold out or disposed off in any manner the flat allotted to me as stated in Para-1 above, nor I have given/created any power of attorney for my above said flat.
7. That I have not given given/submitted Original Allotment Letter, Possession Letter and other documents of my flat to any institution/bank or office against any loan.

DEPONENT

VERIFICATION

Varified that the contents of any above affidavit are true and correct to the best of my knowledge and belief and nothing is concealed therein.

DEPONENT

PLACE _____
DATE _____

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DOCUMENTS REQUIRED FOR DUPLICATE COPY OF ALLOTMENT
LETTER & POSSESSION LETTERS

- A) AFFIDAVIT
- B) INDEMNITY BOND
- C) ORIGINAL FIR/NCR
- D) BANK LOAN CLEARANCE/CERTIFICATE REGARDING
DOCUMENTS WITH DEPT/BANK

PROFORMA FOR OBTAINING DUPLICATE COPY OF ALLOTMENT LETTER/ POSSESSION SLIP.

(ON NON-JUDICIAL STAMP PAPERS WORTH RS. 100/-)
INDEMNITY BOND

This indemnity Bond is made at _____ on this day _____ month _____ of year _____ by Sh. / Smt. _____ Son / daughter / wife of Sh. / Smt. _____, resident of _____ in favour of Central Government Employees Welfare Housing Organisation (hereinafter referred to as "CGEWHO").

Whereas Sh. / Smt. _____ son / daughter / wife of Sh. / Smt. _____ who was allottee with registration no. _____ and has applied to the CGEWHO to issue duplicate copy of the allotment letter / possession slip in respect of the said Flat No. _____ in sector _____, and has filed affidavit to that effect. He had taken over possession of above-said flat from CGEWHO on _____.

And whereas the CGEWHO has accepted his request to issue a copy of allotment letter / possession slip in respect of the said Flat No. _____ in _____, relying upon the statements made in the affidavit dated _____ by me.

Now, therefore, in pursuance of the aforesaid affidavit and in consideration of the said CGEWHO issuing the copy of allotment letter / possession slip in respect of the said Flat No. _____ in Sector _____, in the name of Sh. / Smt. _____, being the allottee of the aforementioned house, the said Sh. / Smt. _____ undertakes and indemnifies the CEWHO that he / she shall at all times indemnify and keep harmless the CGEWHO from all claims and demands made due to the misuse of the lost document for the copy being issued by the CGEWHO and all actions and proceedings taken against the said CGEWHO on the account.

In witnesses whereof I the said Sh. / Smt. _____ have executed this Indemnity Bond on the day, month and the year as in para 1 above in the presence of the following sureties who further undertake to indemnify the loss suffered by the CGEWHO which is not recoverable from the indemnifier.

Sureties

Indemnifier

Dummy Form



Application No. _____

APPLICATION FORM FOR MOHALI (Phase-II) HOUSING SCHEME

27

Demand Survey Regn. No. : _____

THE CEO, CGEWHO

Janpath Bhwan, 'A' Wing

6th Floor, Janpath, New Delhi-110 001

AFFIX
Photograph
here

Personal Particulars :

1. Full Name
2. Father/ Husband's Name
3. Whether Belongs To ☐ SC ☐ ST ☐ OTHERS ☐ 4. Whether belongs to Priority I ☐ II ☐
(Tick In Applicable Box. Attach Attested Photocopy Of the Caste Certificate, If Applicable.) (Tick in applicable box)
5. Name of the Office & Address

City

State

Pin

Telephone

6. Parent Department, If on Deputation _____
7. Designation/Occupation _____
- 8.(a) Group Of Service(A/B/C/D) ☐ 8 (b) Grade Pay 8 (c) Pay Band : P B
9. (a) Date Of Birth 9.(b) PAN with Income Tax Authority
10. Date Of Appointment in Central Govt. Service
11. Date Of Retirement, (If Retired)
12. Pension Payment Order No. _____ & Date
(Applicable in case of retired personnel only)
13. Address For Correspondence

City

State

Pin

E-MAIL

Telephone- Landline/Mobile

14. City Of Scheme

Mohali - II

15. Type of Unit ☐

For Office Use Only

ACKNOWLEDGEMENT OF APPLICATION

Application No. _____

City **MOHALI - II**

Amount Received (Rs.)

Regn. No.

Date of Receipt

For Chief Executive Officer
(CGEWHO)

50000/100000

**Payment Particulars :**16. Amount Sent

17. Draft Details

18. Name of Bank

Particulars of the Nominee

(Please refer to para 33 of CGEWHO Rules)

19. Nominee's Full Name & Address

Relationship _____

Nominee's Signature

20. Certification (Not required in case of retired applicant of Priority I & II).

(To be Certified by the H.O.D./Administration in which the applicant is working (Score out whichever is not applicable)).

Certified that Mr/Ms. _____ is employed with _____ as _____

It is further certified that Mr/Ms. _____ is a Central Govt employee & he/she has been appointed by or on behalf of the President of India and his/her salary is debited to the Consolidated Fund of India
(Required in case of applicants in service and belonging to Priority I).

Signature_____
Name_____
Office Stamp (Seal)

I hereby undertake to abide by all the rules and instructions issued by the Central Government Employees Welfare Housing Organisation.

21. Date of Application

Signature of Applicant