

# Central Government Employees Welfare Housing Organization

6<sup>th</sup> Floor, 'A' Wing, Janpath Bhawan, New Delhi-110 001

Phone : (011) 23717249 / 23739722 / 23355408 Fax: (011) 23717250

No. A-404/1

May 5, 2014

To,

The beneficiaries of Kolkata (Phase II) Housing Scheme.

Subject: Draw of lots (Manual) for allotment of specific flat/floor and Car Parking in CGEWHO's Kolkata (Phase II) Housing Scheme : req.

Sir/Madam,

Please refer to this office letter of even reference dated 09.04.2014 whereby the options for preferential allotment on medical grounds as per Rules 24, options for car parking were invited and tentative date of manual draw of lots for allotment of specific dwelling units were informed. The draw of lots for allotment specific flat/floor will be held at Kolkata as decided during the PMC meeting as per the request of PMC members representing the beneficiary keeping in view the convenience of the beneficiaries by the Committee of Officer(s) {CoO} as mentioned below:

Sl	Name	Designation	Capacity in the Committee
a	Shri R C Aggarwal	Dy. Dir. (Finance)	Presiding Officer
b	A Rep. from M/o HUPA, GOI	As Applicable	Member
c	Md. Gousal Azam	Project Manager	Member
d	Shri Gagan Gupta	Asst. Dir. (Tech.)	Member
e	Shri Arun Kumar Singh	Asst. Dir. (Admn.)	Member
f	Shri Varendra Beri	Sr. Office Asstt.	Member

2. The detailed draw procedure has been web-published for information. Specific parking shall be allotted to the successful allottees from the CGEWHO, Head Office, at New Delhi, after the draw of lots to the nearest allottee's flat/block, in order of seniority in the draw in order to keep the optimum satisfaction level for convenience of beneficiary. The Venue, Date and Time of manual draw will be held as per the schedule given below:

Type	Total DUs (in No)	Venue, Day, Time & Session of the Manual Draw	Remarks
A	036	Project Site of CGEWHO - Kolkata-II Pre-lunch Session of 26 <sup>th</sup> May 2014 at 10:00 Hrs	Available Car Parking spaces are around four hundred and forty nine which will meet requirement of most of the allottees. However, if demand crosses the number of available car parking space(s). Draw for allotment of car parking space shall be conducted on 27 <sup>th</sup> May in post lunch session.
C	192	Project Site of CGEWHO - Kolkata-II Post-lunch Session of 26 <sup>th</sup> May 2014 at 14:00 Hrs	
B	156	Project Site of CGEWHO - Kolkata-II Pre-lunch Session of 27 <sup>th</sup> May 2014 at 10:00 Hrs	Specific parking shall be allotted to the successful allottees from the CGEWHO, Head Office, at New Delhi, after the draw of lots to the nearest allottee's flat/block, in order of seniority in the draw.
D	198	Project Site of CGEWHO - Kolkata-II Post-lunch Session of 27 <sup>th</sup> May 2014 at 14:00 Hrs	

3. In view of the above, all beneficiaries or their authorized representative (who are bearing authorization letter dully authorized by beneficiary) are invited to be present as per the schedule mentioned above with their spouse along with Photo Identity Card and this Letter of Invitation with the envelope for security check and record attendance to participate in the draw of lots. Further, it may be noted that any request for change in date, time & venue shall not be entertained.

Yours faithfully,

(Arun Kumar Singh)

Asst. Director (Admn.)  
for Chief Executive Office

**DRAW PROCEDURE (MANUAL) FOR KOLKATA (PHASE II) HOUSING SCHEME**

Introduction : There will be equal No.(s) of STICKERS(s) to be put in Two Plastic Transparent Containers (i) One having Beneficiary's data (ii) Another having DU/Flat's data. After drawing the lowest floor DU/Flat allotted to the beneficiary (1 for "A" type ; 1 for "B" type; 1 for "C" type & 1 for "D" type DU/Flat for CGEWHO's Kolkata (Phase II) Housing Scheme) with Disability, as per CGEWHO Rule - 24 & Finalised/approved by the Medical Committee constituted for this purpose only. Specimen of both the Sticker(s) has been shown below .

**STEP-I : ALLOTMENT OF RESERVED FLAT FOR PWD (Persons with Disability) ON THE LOWEST FLOOR TO THE ELIGIBLE BENEFICIARIES : MULTIPLE FLATS Vs ONE or TWO BENEFICIARIES**

It is proposed to put pre-printed, identical size slip(s)/lable(s) duly stapled from one side bearing beneficiary's data like **Regn No., Name, & Address**, who are eligible for allotment to lowest floor under reserved quota (*Physically Handicapped*) as per Rule-24 of CGEWHO in a transparent container with lid.

<b><u>Specimen Sticker of Beneficiary of DU/Flat details to be allotted</u></b>	
<b>BENEFICIARY'S STICKER</b>	<b>STICKER WITH DU/FLAT DETAIL</b>
SERIAL NO : XX REGN NO : XXXXXXXX NAME : XXXXXXXXXXXXX ADDRESS : XXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX	SERIAL NO : XX SCHEME NAME : XXXXXXXX FLAT DETAILS TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XXX

2. Similarly, other identical sized container will contain pre-printed, identical size STICKER(s) bearing details of all lowest floor DU/Flat details with **Type, Block, Floor, Unit No** (as shown above) duly stapled from one side available in a particular type. In both the containers Sticker(s) will be shuffled/mixed from outside then hand picking of one sticker randomly from each container by beneficiary him/herself, if in attendance or by any present member beneficiary, will make the allotment.

3. On desealing (stapler-pin) of the STICKER, details of beneficiary and DU/Flat to be allotted under reserved quota will be known and declared to all beneficiaries. These will be pasted in the RESULT SHEET " in the column made one for beneficiary & another for allotted DU/Flat alongside. The same process will be repeated till the STICKERS(s) kept in the beneficiary's container will come to an end. it will be followed at the beginning of each type draw of allotment of lowest floor DU/Flats to eligible beneficiary as decided by the MC (Medical Committee).



A statement of type-wise Du/Flats in lowest floor and reservation for PWD is given below.

TYPE of DU	TOTAL DU's (in no(s))	DUs in First Floor (in No(s))	Dus under Reservation (In No(s))
A(1BHK)	036	06	1(First Floor)
B(2BHK)	156	26	1(First Floor)
C(3BHK)	192	32	1(First Floor)
D(4BHK)	198	32	1(First Floor)

**STEP-II : ALLOTMENT OF FLATS TO OTHER RESIDUAL BENEFICIARIYS : MULTIPLE FLATs Vs MULTIPLE BENEFICIARYs**

Now, Container with stapled STICKER(s) of residual lowest floor DU/flat(s) will be added with STICKER(s) of other floor(s) of the same type for draw of rest of beneficiaries. Other container with the filled up with the stapled STICKER(s) of the beneficiaries except one/two PWD beneficiary whose draw has been finished in Step -1

2. Both the containers one with beneficiary's data & other with DU/Flat's details will be shuffled/mixed from outside then picking of one from beneficiary's container & simultaneously, other from container with the stapled STICKER(s) of DU/Flat details will be hand picked for allotment by beneficiary him/erself, if in attendance or by any present member beneficiary, will make the allotment of the respective DU/Flat to the respective beneficiary.

3. On de-sealing (stapler-pin) of the STICKER, DETAILS OF BENEFICIARY & DU/FLAT ALLOTTED to be known and disclosed to audience (present members) and to be pasted on the Result Sheet (as shown in next page as specimen). The same process will be repeated till the picking or lifting of all STICKER(s) are not completed from the two containers which will exactly match at the end. Each beneficiary will be allotted the corresponding DU/Flat as shown in the Result Sheet at Annexure - I. The result sheet will be signed by all the Draw Committee Members and the drawee member beneficiary of the STICKER(s) for his/er picked up STICKER(s).

4. The same process will be repeated for all four types, All activities will be done in front of present beneficiaries and committee members, constituted for conducting the draw. The allotment committee may bring brought minor changes in the draw procedure as stated, if required, at any point of time and authorised to take help of any member - beneficiary for conducting the draw in smooth, transparent and independent manner. The Draw has been planned to be conducted in to days in Pre-lunch session on 26<sup>th</sup> May 2014, for Type "A" & "C" and on 27<sup>th</sup> May 2014 for Type "B" & "D".

5. **ALLOTMENT OF SPECIFIC CAR PARKING:** Available Car Parking spaces are around four hundred and forty nine which will meet requirement of most of the allottees. However, if demand crosses the number of available car parking space(s). Draw for allotment of car parking space shall be conducted on 27<sup>th</sup> May in post lunch session. Specific parking shall be allotted to the successful allottees from the CGEWHO, Head Office, at New Delhi, after the draw of lots to the nearest allottee's flat/block, in order of seniority in the draw.

**RESULT SHEET FOR KOLKATA-II HOUSING SCHEME**

SL	STICKER with Beneficiary's DATA		STICKER WITH DU/FLAT's Data
1	SERIAL NO : XX REGN NO : XXXXXXXX NAME : XXXXXXXXXXXXX ADDRESS : XXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX	1	SERIAL NO : XX SCHEME NAME : XXXXXXXX FLAT DETAILS TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XXX
2	SERIAL NO : XX REGN NO : XXXXXXXX NAME : XXXXXXXXXXXXX ADDRESS : XXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX	2	SERIAL NO : XX SCHEME NAME : XXXXXXXX FLAT DETAILS TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XXX
3	SERIAL NO : XX REGN NO : XXXXXXXX NAME : XXXXXXXXXXXXX ADDRESS : XXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX	3	SERIAL NO : XX SCHEME NAME : XXXXXXXX FLAT DETAILS TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XXX
4	SERIAL NO : XX REGN NO : XXXXXXXX NAME : XXXXXXXXXXXXX ADDRESS : XXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX	4	SERIAL NO : XX SCHEME NAME : XXXXXXXX FLAT DETAILS TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XXX
5	SERIAL NO : XX REGN NO : XXXXXXXX NAME : XXXXXXXXXXXXX ADDRESS : XXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXX	5	SERIAL NO : XX SCHEME NAME : XXXXXXXX FLAT DETAILS TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XXX