

## Notice

**Sub: Request for Expressions Of Interest (EOI) from prospective IT Consultant(s) registered in India to provide consultancy services in the areas of IT with ultimate aim of paperless office.**

Expressions of interest are invited by the CEO, Central Govt Employees Welfare Housing Organisation (CGEWHO) from reputed Information Technology (IT) Consultants registered in India to provide consultancy services in the areas of LAN technologies, portal creation, web communication, office automation and related data archival/retrieval **with ultimate aim of paperless office** etc. It also includes submission of an Action Plan for implementation of EDI & WWW based technologies to achieve the ultimate aim of paperless office in the Department's internal and external activities.

Details indicating the assignment, the selection criteria, mode of submission of documents, enlargement of expression of interest are as given below. The applications of expressions of interest are to be submitted within 15 days from the date of publication of the notice. CGEWHO reserves the right to accept or reject any or all applications without assigning any reason.

### **1. Background**

Central Government Employees Welfare Housing Organisation (CGEWHO) has been established to promote, control and co-ordinate the development of houses at selected places, across India, on no profit-no loss basis as a welfare measure. CGEWHO is a registered body under the Societies Registration Act 1860. It operates from its headquarters at Janpath Bhavan, Janpath, New Delhi. As part of modernization program, CGEWHO wishes to reap the full benefits of IT interventions and Communication, Internet and Intranet technologies in its internal and external activities. It is a proven fact that these technologies coupled with committed human resource made organizations powerful entities and also paves ways to serve the scientific community more efficiently.

### **2. Bidding Process for Indian IT Consultant (ITC)**

The IT Consultant shall be appointed through a competitive national bidding process. The process would involve issue of Request for Expressions of Interest (RFEOI), shortlisting of bidders, issue of Request for Proposal (RFP) to short listed bidders, receipt of Technical and Commercial bids. The Technical bids shall be first evaluated and only Commercial bids of prospective bidders meeting the predetermined benchmarks shall be opened. Commercial bids of bidders failing to meet the predetermined benchmark shall be returned unopened.

