



# Central Government Employees Welfare Housing Organisation

(Ministry of Housing & Urban Affairs, Govt. of India)

(An ISO 9001:2015 Organisation)

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No.T-119/8

January 31, 2020

**Sub : Supply of Ordinary Portland Cement Grade-43 for our Housing Project at Avadi-Poonamalli Road, Paruthipattu, Chennai Ph-III**

Sir,

You are requested to submit your quotations for the supply of the following items:

SI No	Particulars	Qty	Rate (Rs.)	Amount
1	Ordinary Portland Cement Grade – 43 in conforming to IS 8112-1989	4000 MT		

2. Terms & Conditions:

(a) Submission of Quotation -

i) Quotations should be submitted online through e-tendering website of CGEWHO, i.e [www.tenderwizard.com/CGEWHO](http://www.tenderwizard.com/CGEWHO) not later than **28.02.2020** upto 1530 hrs. **Manufacturers having major cement plants only need to apply. The offers of manufacturers having mini cement plants shall not be accepted.** The authorized dealers if authorized specifically for the tender by the manufacturers (major cement plants) may also submit quotations along with the letter authorizing them to submit quotation towards the tender enquiry.

ii) The quotations received through fax or any other open mode shall not be accepted and considered for any evaluation.

iii) Quotations received after 1530 hrs on **28.02.2020** will be treated late and are liable to be rejected.

b) The rates quoted shall be FOR CGEWHO Project at Avadi-Poonamallee Road, Paruthipattu village, Chennai including loading, transportation, unloading and stacking at site. The bill shall be originating from Tamil Nadu State only.

- c) **The rates quoted shall include GST and other taxes, if any, for supply of cement at Chennai.** Details in this regard should be invariably submitted with your offer as to how much each component comprises of on the basic price. **The rates quoted should be firm for the period of supply of 3 months.** However, any future increase / decrease in statutory taxes and levies shall be reimbursed to you or payable by you, as per actuals on production of documentary evidence. However, no claim towards increase in Railway / road freight and other increase shall be entertained. **Any offers received without inclusion of all taxes and duties shall be summarily rejected.**
- d) Rate and amount shall be quoted both in figures and words.
- e) CGEWHO is not bound to accept the lowest or any quotation for whatsoever reason and reserve its right to accept or reject in whole or in part any or all the quotations received without assigning any reason.
- f) Responding firms must keep their quotations valid for a period of 30 days from the date of opening of the quotation.
- g) The CGEWHO shall be at liberty to alter the quantity of cement mentioned in the supply order by 25% (increase or decrease). The additional quantities if required shall be supplied in the same period as mentioned above.
- h) The owner reserves the right to split the order between more than one party if desired without assigning any reason whatsoever. The quoted rates and terms and conditions should hold good for the reduced quantity of the order finally accepted.
- i) The owner reserves the right to foreclose the supply order at any stage if so desired without assigning any reason whatsoever.
- j) Schedule of Delivery – **The delivery of material will start immediately and shall be spread over 3 months from the date of issue of supply order.** The schedule should be further co-ordinated with Project Manager, Chennai at site. If the supplier fails to supply the material as per the schedule given by our Project Manager or defaults any of the conditions listed herein then the material shall be purchased by CGEWHO from the open market at the risk and cost of the supplier.
- k) Test Certificate: Test certificate as per IS ( as applicable) will have to be submitted along with the supplier's invoice / bill.
- l) Inspection: The material supplied should conform to specifications both of quality and workmanship. The organization has right to inspect, test and analyse any parts of the supplied materials in terms of the contract and the samples shall be taken jointly by the representatives of the organization and your representative. If the materials are not found to be as per the specified standards, the same shall be rejected and the testing charges shall have to be borne by you. The rejected materials will have to be replaced by you at your own cost within 7 days of issue of instructions in this regard. No compensation in this regard shall be admissible.

In case of failure to comply with the above conditions, the material shall be removed from the work site by the organization at your risk and cost. The cost of the rejected materials, on intimation, should be immediately refunded by you to the organization with interest @ 15% p.a, failing which the same shall be adjusted against any payments due to you at this project or at any other project of CGEWHO. No claim, whatsoever in this regard shall be entertained at any stage.

- m) The GST No. of your organisation should be mentioned in the bill and bills should be originated from the Tamil Nadu State only. Our GST No. is **33AAATC1861B1ZF**, which should also be clearly mentioned on invoice.
- n) Payment: The bill towards each consignment shall have to be forwarded to Project Manager at Chennai, who will verify, pay 95% of due amount and forward the bill to this office. Balance 5% shall be released on completion of the total supply against the order from CGEWHO Head Office, Delhi.
- o) Offer of any supplier who stipulates alterations to any of the conditions/specifications laid down in the tender enquiry or imposes any new condition, is liable to be rejected.
- p) Quotations shall be opened immediately after expiry of the time fixed for receipt of quotations. Intending suppliers who have submitted the quotations may be present.
- q) For all disputes the jurisdiction shall be considered as Delhi / New Delhi.
- r) **The name of the authorized person, his e-mail ID, mobile no. and fax no. is required to be mentioned in the quotation.**

Yours faithfully,

(K C Aggarwal)  
Asst. Director (Fin) & POPC  
for Chief Executive Officer

## E-TENDERING INSTRUCTION TO BIDDERS

1. The scope of work for stores to be tendered are available in the complete bid documents which can be viewed/downloaded free of cost from CGEWHO Portal <http://www.cgewho.in> or e-tendering portal of CGEWHO <http://www.tenderwizard.com/CGEWHO> or on CPPP portal <http://eprocure.gov.in>.
2. All bid documents like Check list, PQ details, Technical bid and commercial bid are to be submitted in the website <http://www.tenderwizard.com/CGEWHO> .
3. No claim shall be entertained on account of disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minutes technical snags.
4. All corrigendum's/Amendments/Correction, if any, will be published in the website <http://www.tenderwizard.com/CGEWHO> .
5. All the documents/papers uploaded/submitted by bidder must be legible.
6. It is mandatory for all the applicants to have Class III Digital Signature Certificate (in the name of person who will sign the bid documents) from any of the licensed certifying agency.
7. To participate in the e-tendering submission, it is mandatory for applicants to get their firm/ company registered in e-tendering portal of CGEWHO <http://www.tenderwizard.com/CGEWHO> and to get user ID & password from M/s ITI Ltd., The Annual registration charges for vendors/suppliers are Rs 2300/- (Two thousand two hundred eighty) per annum including taxes as on date.
8. To participate in e-bid, bidders shall be charged e-tendering processing fee @ 0.05% of estimated contract value with minimum cap Rs. 500/- only and maximum cap Rs. 5000/- only excluding taxes by the service provider i.e. M/s ITI Ltd.
9. **“Tender Fee/Fee receipt and EMD”** shall be placed in a single sealed envelope superscribed with tender reference no. and date of opening. EMD received late shall be summarily rejected. Hard copy of any other tender documents shall not be accepted.
10. Tenderers may ask any clarification, if required, before the date stipulated in the details of tender items for the purpose. After that no request will be entertained.
11. Each file uploaded in connection with the tender shall be duly sealed and signed. Failing which the bid shall be rejected.
12. For any assistance regarding e-tendering process, Sh Mayank, representative of M/s ITI Ltd. (e-tendering service providers) may be contacted at Mob No.8800115628.